

MINUTES

of the Veterans Committee Western Australian Hockey Association (Inc)

Meeting held on 3 February 2009
in the Board Room at Perth Hockey Stadium, Bentley

PRESENT: Ian Arblaster (Chairman), Lorraine Browning, Bill Campbell, Kerry Foote, Rob Lawson (6.35pm), Jane Marshall, Andrew Rahim, Fiona Stuart, Linda Hamersley (CEO).

APOLOGIES: Mal Skinner, Peter Westlund.

OPENING AND ELECTION OF CHAIRMAN:

09-0377 Ian Arblaster opened the meeting at 6.30pm and welcomed those in attendance. A nomination for Chairman was received from Peter Westlund.

IT WAS MOVED KERRY FOOTE/LORRAINE BROWNING THAT THE NOMINATION FOR CHAIRMAN BE ACCEPTED.

Carried unanimously

The committee members thanked Ian for his years of service as Chairman. Linda Hamersley thanked Ian on behalf of the Board.

CONFIRMATION OF MINUTES:

09-0378 ***IT WAS MOVED LORRAINE BROWNING/FIONA STUART THAT THE MINUTES OF THE MEETING OF 2 DECEMBER 2008 BE CONFIRMED AS A TRUE AND ACCURATE RECORD OF PROCEEDINGS.***

Carried unanimously

BUSINESS ARISING:

08-0359 **State Team Invoicing**

The Committee is to create a document regarding the level of support for booking of state team travel. It was suggested that there is a clear cut off date for team managers to advise the numbers travelling with the team.

Action: Committee Members

The Committee requested an email be sent to the male committee members advising the travel and accommodation details booked for 2009. The Committee is to then form a sub group and make recommendations on numbers before 28 February 2009. The sub committee is to meet Monday 9 February 2009 at Hale. The Committee also requested an email be sent to the female committee members advising the travel and accommodation details booked for 2009 for their information.

A combined managers meeting (men and women) is to be organised for Tuesday 17 February. If that date is not suitable to both the men's managers and the women's managers then separate meetings are to be held for the men and women, but the men will still meet on 17 February. The importance of attending the meeting is to be impressed upon the men's managers.

Action: Staff Liaison

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08-0366 **Australian Women's Veteran's Delegates Meeting**

Lorraine Browning and Kerry Foote were to review the current state player eligibility and provide feedback to Australian Women's Veteran's Committee. An email was received regarding new procedures policies and guidelines related to residency of players but has yet to be reviewed.

Action: Lorraine Browning/Kerry Foote

A check is to be made as to whether Lorraine Browning is noted as the HWA representative for email distribution from Hockey Australia and the commission. Hockey Australia and all states to be advised of Lorraine's email address.

Action: Staff Liaison

08-0375 **State Off Field Team Nominations**

The sub committee met on 15 December and recommendations were made to the Veterans Committee and endorsed by out of session vote on 16 December and subsequently ratified by the CEO.

The committee requested that an acknowledgement email be sent on receipt of all nominations for all state teams and advice on when appointments should be known.

Action: Staff Liaison

Mal Skinner to call an urgent meeting of the sub committee to finalise all outstanding appointments.

Action: Mal Skinner

The HWA office is to send out via email all the nominations received to date for the outstanding positions and give to the sub committee (Ian, Jane, Fiona, Lorraine, Peter, Mal).

Action: Staff Liaison

The committee noted that opening the positions of coach and managers at an earlier stage (as occurred for this year's teams) has had a positive effect and should be continued.

Action: Staff Liaison

REPORTS:

09-0379 **Memorandum of Understanding – AVHC - Host State.**

Any comments from committee members should be forwarded to Mal Skinner.

Action: Committee Members

LOCAL COMPETITION:

09-0380 **Umpire Arrangements for Midweek Competitions**

Women's mid week games will remain as the same system that was in place for 2008.

Men's mid week games will use an umpiring bye provided there are uneven grades, if not, teams to supply their own umpires.

09-0381 **New Location for Midweek Men's Competition**

UWA will no longer be hosting. Melville has been approached and have confirmed a standard booking of 8.30-10.00pm.

09-0382 **O55M Outstanding Invoices**

Rob Lawson advised the committee that there was still a dispute regarding the outstanding balances. He recommended that the generic balances of \$63.50 be written off through the Veterans Reserve Funds as had occurred with some other team balances in October 2008.

The Committee requested a breakdown of the \$63.50 be circulated and an out of session vote take place.

The Committee again confirmed that generic invoices and adjustments are to be provided to the Committee to review prior to being issued to players.

Action: Staff Liaison

CLOSE AND NEXT MEETING DATE:

Meeting closed at 8.20pm The next meeting will be held on Tuesday 3 March 2009 at 6.30pm, in the Board Room Perth Hockey Stadium.

ACTION ITEMS

Minute Number	Action Required	Responsibility
08-0359	Document to be created regarding the level of support for booking of state team travel. Email male committee members the travel and accommodation details booked for 2009. Email female committee members the travel and accommodation details booked for 2009. Managers meeting to be held Tuesday 17 February.	Committee Members Staff Liaison Staff Liaison Staff Liaison
08-0366	Review current state player eligibility. Check that Lorraine is noted as the HWA representative for email distribution.	Lorraine Browning/ Kerry Foote Staff Liaison
08-0375	Send acknowledgement email to nominees for all state teams and advise when appointments should be known. Urgent meeting of sub committee to be called. Email sub committee details of all nominations received to date for outstanding positions. Continue to open positions of coach and managers at an earlier stage.	Staff Liaison Mal Skinner Staff Liaison Staff Liaison
09-0379	Comments on Memorandum of Understanding – AVHC – Host State	Committee Members
09-0382	Circulate a breakdown of \$63.50 from O55M outstanding invoices. Out of session vote to take place.	Staff Liaison